

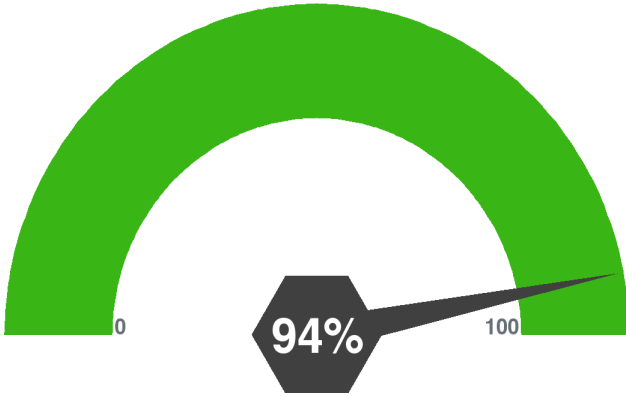
Excel 2016 - Intermediate

Report Name Margaret Adams
Email/ID margaret.rose09@gmail.com
Date 03/06/2019
Test Version 1.0

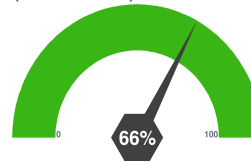
eTicket number 7077870149553637276
Issued to margaret.rose09@gmail.com
Time 18:29:00
Time Taken 00:40:00

Performance Overview

Report Score



All recorded Scores (out of 1462)



Performance Compared to Other Test Takers

Percentile Ranking



Performance Analysis

Levels

Basic - 12 (total 12)



Intermediate - 16 (total 17)



Advanced - 6 (total 7)



Topics

ANALYSIS - 5 (total 7)



EDITING - 9 (total 9)



FILE MANAGEMENT - 3 (total 3)



FORMATTING - 9 (total 9)



GRAPHICS - 1 (total 1)



PRINTING - 4 (total 4)



TOOLS AND AUTOMATION - 3 (total 3)



QUESTIONS

Q#	Report Name	Status	Time(Sec)	Level
ANALYSIS				
6	Excel 2016 Create PivotTable	✓	34	ADV
17	Excel 2016 Change Chart Type	✓	98	ADV
20	Excel 2016 Conditional Formatting	✗	127	INT
28	Excel 2016 Auto Filter	✓	25	BEG
29	Excel 2016 Autosum	✓	17	INT
34	Excel 2016 Add a Slicer to PivotTable	✓	96	INT
35	Excel 2016 Use 3-D Cell References	✗	126	ADV
EDITING				
10	Excel 2016 Check Spelling	✓	31	INT
12	Excel 2016 Find and Replace	✓	48	INT
14	Excel 2016 Undo	✓	9	BEG
15	Excel 2016 Copy Cells	✓	18	BEG
18	Excel 2016 Mark as Final	✓	53	INT
24	Excel 2016 Insert Column	✓	19	BEG
30	Excel 2016 Fill Cells with Labels	✓	29	BEG
31	Excel 2016 Add Comment	✓	40	INT
32	Excel 2016 Freeze Top Row	✓	65	INT
FILE MANAGEMENT				
9	Excel 2016 Save OneDrive	✓	55	BEG
21	Excel 2016 Create Workbook from Template	✓	108	INT
33	Excel 2016 Save with New Name	✓	73	INT
FORMATTING				
1	Excel 2016 Add Border to Range	✓	42	INT
2	Excel 2016 Hide Column	✓	18	BEG
3	Excel 2016 Center Cell Contents	✓	21	INT
4	Excel 2016 Wrap Text	✓	42	INT
7	Excel 2016 Merge Cells	✓	44	INT
19	Excel 2016 Margins	✓	36	BEG
22	Excel 2016 Paper Size	✓	63	BEG
23	Excel 2016 Accounting Number Format	✓	27	BEG
25	Excel 2016 Rotate Text	✓	78	ADV
GRAPHICS				
26	Excel 2016 Create Chart	✓	57	INT
PRINTING				
5	Excel 2016 Print Workbook	✓	46	BEG
13	Excel 2016 Set Print Area	✓	51	INT
16	Excel 2016 Print Preview	✓	44	BEG
36	Excel 2016 Print Selection	✓	30	ADV
TOOLS AND AUTOMATION				
8	Excel 2016 Customize Quick Access Toolbar	✓	125	INT
11	Excel 2016 Display Developer Tab	✓	72	ADV
27	Excel 2016 Inspect Workbook	✓	95	ADV